

Thursday 9<sup>th</sup> January 2025

## PPG Meeting Minutes

### Attendee's:

- Dr Shah
- Taylor – Care coordinator
- Paulette Mills
- Dotlyn Huxtable-Paul (chair)
- Arvind patel
- Phil white
- Peter Knill

### Apologies:

- Annette Strong
- Maud Barrat

### Minutes Start Time - 2pm

- 1) Dr shah , Taylor and PPG members introduced themselves.
- 2) Chair then produces local newspapers and magazines e.g., the Braunstone Alert and the Glenfield gazette.
- 3) Chair advised before circulation and publicising the group it would need a clear vision of what they want to do.
- 4) Chair shown Hockley farm leaflet as wants to add to the notice board however needs help adjusting some things to make as an oakmeadow format from Taylor.
- 5) Aim to have raise awareness of community health groups such as the men's mental health support group held in

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**the community room at Morrisons, Put some posters of this in reception.**

- 6) Chair asked if Tv in reception can have information on for patients to read when waiting for appointment. PPG will make powerpoint with things they want putting on however we would need to look at the television to see if this is possible.**
- 7) PPG wanted to make a personal email for people to contact them on, Dr shah advised PPG members to set this up together.**
- 8) PPG members requested newsletter to be put on notice board in reception moving forward.**
- 9) Dotlyn to create poster advertising PPG group.**
- 10) It was decided that PPG meeting will be every 2 months going forward.**
- 11) PPG group will be arranging an informal meeting over coffee to discuss anything before our next PPG meeting at the surgery.**

**Meeting ended at 2.45pm**

**Next meeting arranged for Thursday 13<sup>th</sup> March 2025 at 2pm in the breakout room at the surgery.**

**Dr shah will be joining and talking to PPG members.**

**Taylor – Care coordinator will be joining.**